**Tasks for Assignment Broadwalk Retreat 2024**

Heating up and bringing out food and stashing leftovers (Ask for help from Rio Grande Valley BB)

Dishwashing, or would each wash their own? (Ask for volunteers of 3 @ supper, or?) Announce each do their own )

 Bring 2 plastic wash bucket?

Checking and reminding folks to remove their food from the picnic tables after supper (Denise or Marcia during Administrivia)

Hike leader and sweep/ backup: Marcia/ hopefully Marty (consider backup)

Photos (Marcia) plus whomever wants.

Does Diane need a helper for yoga/ forest bathing? (ask Diane about agenda times and if she needs anything)

Contact for texting/ phone the first day during arrival and the day prior.

 Do we all have each other’s cell #? Marcia’s is 575- 242 – 9791 (Updating contact list & asked Susan)

Help greet and orient participants on first day: Carol, (and Doc?) at nametag table plus Denise & Marcia can help where needed

Campfire “master” including make sure its out, if using depending on temp (Joanie) (Otherwise use solar or electric candle lantern circle)

Time keeper for agenda, per day? (Uses the yoo-hoo or bell when needed) (Denise)

General helper, if needed? (for back-up person if Susan can’t come) **Who?** Someone with WALTS experience?

Who does announcements

Before Carolyn speaks: Welcome & Admin (bathrooms, bell or yoo-hoo; wireless password etc.; don’t leave food out; reminder agenda items; jacuzzi, reading table; what else?)

Participants introduce themselves

 Introduce Carolyn

At supper 1st day to select drivers & carpooling plus time reminder to gather for service project